

Property finance application form

Before you begin:

- i** We only accept applications from organisations that are liable for tax in the UK only, and where their owners/controllers, or equivalent, are liable for tax in the UK only. All individuals named on the account must be aged 18 or over.
- Please complete this form using BLOCK CAPITALS. This makes it easier for us to read.

We have committed to follow the Standards of Lending Practice for business customers.

To read the full Statement of Lender and Borrower Responsibilities (SLBR) please visit www.ccbank.co.uk/lrb

Bank contact name
(if known)

Female Founders
referral

☐

Section

1 Tell us about the organisation

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Type of organisation

☐

Company

☐

Partnership

☐

LLP

☐

Sole trader

Organisation name

Trading name(s)

Registered address
(including postcode)

Trading address
(including postcode)
if different from above.

Business contact
individual

Business contact
number(s)

Business contact
email address

- i** This is how we will usually contact the business about the account e.g. changes to the account or Terms & Conditions.

Main activity of
business

Business website
(if applicable)

Registered number
(if applicable)

SIC code(s)

Tax status

Number of

Directors

Shareholders

Partners

Do any directors, shareholders or partners have any current or history of adverse credit?

Yes ☐

If yes, please give details:

No ☐

Does the borrower or any of the related parties (Directors/Guarantors/Persons of significant control) file a full set of accounts, Group of companies accounts or Consolidated accounts?

Yes ☐

No ☐

If Yes, name of company filing the above mentioned type of account. (in case of more than one company, list all)

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2 Individual details

i This section relates to the individuals involved within the business. It should be completed by either a sole trader, all partners in a partnership/limited liability partnership, all directors of a limited company, all beneficiaries of a trust and all individuals with a 25% or more shareholding. As part of your application, we will perform identity checks with the appropriate agencies using the details below. If we are unable to do this using the information provided, we may contact you for further information. See section 8 for more information.

i If you require more than four individuals, please print and complete additional copies of this page.

Individual 1

Role

(please tick all that apply)

☐ PSC

☐ UBO

☐ Director

☐ Sole trader

☐ Trustee

☐ Partner

Ownership % or n/a

%

Position

Name

Title

Forename(s)

Surname

Personal address
(including postcode)

Personal email
address

Personal contact
number

National Insurance
Number

Date of birth
(dd/mm/yy)

Nationality

Is this individual a UK resident and pay tax in the UK only? Yes ☐ No ☐

Residential status
e.g. owned, renting

Does this individual have any
current or past adverse credit?

Yes ☐

No ☐

If yes, give details

Individual 2

Role

(please tick all that apply)

☐

PSC

☐

UBO

☐

Director

☐

Sole
trader

☐

Trustee

☐

Partner

Ownership % or n/a

%

Position

Name

Title

Forename(s)

Surname

Personal address (including postcode)

Personal email address

Personal contact number

National Insurance Number

Date of birth (dd/mm/yy)

Nationality

Is this individual a UK resident and pay tax in the UK only? Yes ☐ No ☐

Residential status e.g. owned, renting

Does this individual have any current or past adverse credit?

Yes

☐

No

☐

If yes, give details

Individual 3

Role

(please tick all that apply)

☐

PSC

☐

UBO

☐

Director

☐

Sole
trader

☐

Trustee

☐

Partner

Ownership % or n/a

%

Position

Name

Title

Forename(s)

Surname

Personal address (including postcode)

Personal email address

Personal contact number

National Insurance Number

Date of birth (dd/mm/yy)

Nationality

Is this individual a UK resident and pay tax in the UK only? Yes ☐ No ☐

Residential status e.g. owned, renting

Does this individual have any current or past adverse credit?

Yes

☐

No

☐

If yes, give details

Individual 4

Role

(please tick all that apply)

☐

PSC

☐

UBO

☐

Director

☐

Sole
trader

☐

Trustee

☐

Partner

Ownership % or n/a

%

Position

Name

Title

Forename(s)

Surname

**Personal address
(including postcode)**

**Personal email
address**

**Personal contact
number**

**National Insurance
Number**

**Date of birth
(dd/mm/yy)**

Nationality

Is this individual a UK resident and pay tax in the UK only?

Yes

☐

No

☐

**Residential status
e.g. owned, renting**

**Does this individual have any
current or past adverse credit?**

Yes

☐

No

☐

If yes, give details

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3 Facilities being applied for

ⓘ Cambridge & Counties Bank is regulated by the FCA and PRA, however our business loans are not classified as regulated mortgage contracts. Please contact us or visit the FAQ section of our website for further information.

ⓘ For refurbishment or secured pension loans, please complete the supplementary forms.

Amount

Term

Bank fee to be added to the loan
(subject to approval)

☐

Repayment type

Capital & interest

☐

Interest only

☐

Initial interest only

☐

Purpose

**Estimated completion
date** (if known)

**Source of deposit
(if purchasing)**

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4 Existing finance details (if refinancing)

Lender

Outstanding amount

**Original facilities
agreed**

**Draw down date
(dd/mm/yy)**

Original term

5 Solicitor details

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i In some circumstances our solicitor will be able to represent our borrowers as well as the bank (dual representation). This option is not always available, and it will depend upon the individual loan.

I would like to be considered for dual representation ☐ or;

I will be using my own solicitor ☐ ,please provide details below.

Contact name

Practice name

Practice address
(including postcode)

Practice contact
number(s)

Business email
address

Intermediary details (if applicable)

Contact name

Business name

Business address
(including postcode)

Business contact
number(s)

Business email
address

6 Property details

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i If you require finance for more than two properties, please complete additional copies of this page.

Property 1

Address
(including postcode)

Details of
property use

Estimated valuation

Tenure (e.g. freehold)

Tenant details

i If more than one, please provide tenancy schedule (contact us for details).

Annual rental

Lease start date
(dd/mm/yy)

Lease expiry date
(dd/mm/yy)

Rent review
(dd/mm/yy)

FRI

Break clause

Will a borrower, company director, beneficiary or related
person of such, reside in a 40% or more share of the property?

Yes

☐

No

☐

Property 2

Address
(including postcode)

Details of
property use

Estimated valuation

Tenure (e.g. freehold)

Tenant details

i If more than one, please provide tenancy schedule (contact us for details).

Annual rental

Lease start date
(dd/mm/yy)

Lease expiry date
(dd/mm/yy)

Rent review
(dd/mm/yy)

FRI

Break clause

Will a borrower, company director, beneficiary or related
person of such, reside in a 40% or more share of the property?

Yes

☐

No

☐

Nominated current account details

i Your nominated current account details below must be for a UK Bank or Building Society in the name of the Organisation detailed in Section 1 and match the details entered on the Direct Debit instruction.

Bank/building society name	<input type="text"/>		
Bank/building society address (including postcode)	<input type="text"/>		
Account name	<input type="text"/>		
Account number	<input type="text"/>	Sort code	<input type="text"/>

Data about you and connected individuals

Cambridge & Counties Bank Limited hold and use your personal information and information about connected individuals (e.g. Directors, Shareholders, Trustees, Beneficiaries) in accordance with the UK General Data Protection Regulation (GDPR).

We will use the contact details provided to get in touch regarding the account with us. We will use the information on this form to open the account, manage the account and tailor the service we offer, as well as make checks and seek any verifications needed. The information you provide us with, or is collected by the Bank during our dealings with each other, is kept for as long as is necessary to administer any contractual relationship with us, or for as long as regulation or the law says we have to, if that's longer.

To prevent criminal activities, information contained on this form and obtained from Credit Reference Agencies or other third parties will be shared with relevant agencies who may keep a record of it. These agencies will also give us Electoral Roll information for the purpose of verifying the identities of significant persons to this application, which we will retain.

Where additional individuals are identified as part of this process (e.g. Undisclosed Directors, Ultimate Beneficial Owners) we will process the data for the prevention and detection of crime. If criminal activity is identified, any details we hold will be passed to the relevant agencies. Associations between joint applicants may be created at Credit Reference Agencies.

You can find our full Privacy Notice, explaining how we use personal information and your rights there are in relation to it, at www.ccbank.co.uk/privacy-notice. If you are providing information regarding other individuals, you must make sure they are aware of the privacy notice referenced above. If you have any questions or require further information, please get in touch using the details below:

- Write:** Data Protection Officer, Cambridge & Counties Bank, Charnwood Court, 5B New Walk, Leicester LE1 6TE
- Call:** 0344 225 3939
- Email:** dataprotection@ccbank.co.uk

By signing this document, you are declaring that you have read and understood both the above summary and our full Privacy Notice.

Would you like to hear from us?

Occasionally we may share information with you about account launches and news from Cambridge & Counties Bank. If you wish to receive this information, please tick the ways in which you would like to hear from us:

Post	<input type="checkbox"/>	Telephone	<input type="checkbox"/>	Email address	<input type="checkbox"/>
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You can withdraw your consent to receiving these types of communications at any time by contacting us on the details above.

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Additional information

Use this space to add any additional information relating to your application.

10 Declaration

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I/We agree to open a loan account(s), if approved, and that any one of the authorised signatures below are authorised to act on the account or on behalf of the borrower. I/We will tell you immediately in writing if the authorised signatures are to be changed.

I/We agree that Cambridge & Counties Bank may use my/our information as stated in the section titled 'Data about You and Connected Individuals' and where information has been provided in relation to others I/we have informed them of the privacy notice and how their data will be processed.

I/We also declare that all responses in this application and any additional information supplied by me/us, whether given voluntary or by request, are true and complete to the best of my knowledge.

Please ensure the Bank are aware of any adverse credit history for the Borrower or Directors.

- ⓘ When signing below, please indicate which borrower will also be responsible for signing the Facility Letter.
- ⓘ All directors and partners of the business are required to sign below.

Please note: All applicants are required to sign below. We will be sending further documentation via DocuSign that can be signed electronically. If you would like to opt out of this process and receive all documentation by post to sign and return to us, please tick this box. ☐

Signature of borrower

Date

Print name

Facility Letter signatory

☐

Signature of borrower

Date

Print name

Facility Letter signatory

☐

Signature of borrower

Date

Print name

Facility Letter signatory

☐

Signature of borrower

Date

Print name

Facility Letter signatory

☐

☎ 0344 225 3939 📠 0116 254 4637 ✉ borrow@ccbank.co.uk 🌐 ccbank.co.uk

📍 Cambridge & Counties Bank, Charnwood Court, 5B New Walk, Leicester LE1 6TE

Cambridge & Counties Bank Ltd is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under firm registration number 579415. Our authorisation can be checked at the Financial Services Register at www.fca.org.uk.

Cambridge & Counties Bank Ltd Registered Office: Charnwood Court, 5B New Walk, Leicester, England, LE1 6TE. Registered in England and Wales No. 07972522.





Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

Cambridge & Counties Bank Limited
Charnwood Court
5B New Walk
Leicester
LE1 6TE

Name(s) of account holder(s)

Bank/building society account number

--	--	--	--	--	--	--	--

Branch sort code

--	--	--	--	--	--

Name and full postal address of your bank or building society

To: The Manager	Bank/building society
Address	
Postcode	

Service user number

5	0	2	9	5	4
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Reference

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Instruction to your bank or building society

Please pay Cambridge & Counties Bank Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Cambridge & Counties Bank Limited and, if so, details will be passed electronically to my bank/building society.

Signature(s)

Date

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DDI2

Banks and building societies may not accept Direct Debit Instructions for some types of account

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Cambridge & Counties Bank Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Cambridge & Counties Bank Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Cambridge & Counties Bank Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when Cambridge & Counties Bank Limited asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.